

Continually improving the care delivered to EMS patients by discovering, developing, and promoting the best EMS management practices.

National EMS Management Association Annual Business Meeting

Wednesday, September 29, 2010 4:45 p.m.

Minutes

- I. President Kirkwood called the meeting to order at 4:47pm
- II. Roll Call: Present Caffery, Hagen, Kirkwood, Reinert, Touchstone
 Absent Bernard (sick), Evans (excused, MCI Exercise), Robbins,
 Stout (excused, DHS BioWatch Meeting), Wingrove
- III. EMS Executive of the Year
 Winner Tom Quillan was absent
- IV. President's Report: "A Busy Year"; Skip Kirkwood
 - A. In the final stages of completing the "Managing Ambulance Services" textbook set for publication next year. The text is designed to fit into the Fire and Emergency Services Higher Education (FESHE) EMS Management Degree curriculum.
 - B. The "Mass Care Protocol and Toolkit" project, a cooperative agreement with the USFA, is nearly complete.
 - C. Hosted the "EMS Officer Levels and Competencies" conference November 18 & 19, 2010 in Las Vegas. Representatives from national and international EMS organizations attended. Achieved consensus on three levels of EMS officer; supervising EMS officer, managing EMS officer, and executive EMS officer. See the Leadership Development Project report for additional details.
 - D. NEMSMA has had significant presence this year at national, regional, and local EMS conferences, participating in three of the major national EMS conferences and will be presenting the EMS-Field Training and Evaluation Program (EMS-FTEP) at the NAEMSE Symposium in Sept. More information on the EMS-FTEP follows

NEMSMA moderated "EMS Chiefs and Executives Forums" and Board members presented various sessions at:

- 1. EMS Today in Baltimore in March 2011
- 2. Pinnacle in South Beach in July 2011
- 3. EMS World Expo in Aug./Sept. 2011
- E. Introduced the EMS FTEP at EMS World Expo as a two day pre-conference session. The program is designed to help EMS agencies transition new hires into productive EMS providers.
- F. NEMSMA is playing a significant role in the National EMS Advisory Council (NEMSAC); Aarron Reinert is now the chair and Troy Hagen and Gary Wingrove sit on the Council
- G. NEMSMA has replied to numerous requests for review and comment on various documents and position statements. (see Troy Hagen's report below)

H. NEMSMA remains the "Switzerland" of EMS; we include and represent EMS leaders and managers that participate any sort or model of EMS system, agency, or organization. This characteristic is unique in EMS and gives us strength and makes us a voice that is listened to.

V. Executive Director's Report; Keith Griffiths

- A. NEMSMA has approximately 1600 members representing over 300 organizations representing all models of EMS.
- B. Members value:
 - 1. Best Practices
 - 2. The fact that we are inclusive; we represent wide spectrum of providers
 - 3. That we provide access to a "national voice"
 - 4. The committee structure that allows members opportunity to participate.
- C. In the process of a Membership Campaign that should reach 10,000 agencies and organizations
- D. Completed a web site update
- E. We continue to build strategic liaisons to move the NEMSMA mission forward

VI. Association Activity reports

- A. Liaison Activity; Troy Hagen
 - 1. Released ten (10) position papers and statements (see attached list)
 - 2. Many were joint statements
- B. Leadership Development Project; Mike Touchstone
 - 1. Using numerous resources to establish the competencies at each consensus EMS officer level
 - 2. Have made contact with EMS Chiefs of Canada (EMSCC) Board of Directors member Trevor Maslyk; EMSCC is interesting in partnering with NEMSMA on this project
 - 3. Next step is developing "EMS Officer Competency Models" that will lead to a White Paper and subsequently to curricula.
 - 4. Need committee members (several NEMSMA members have volunteered)
- C. FEMA-USFA Mass Care Cooperative Agreement; Sean Caffery
 - 1. This is a grant funded project
 - 2. NEMSMA will produce a "case based" publication providing guidelines, sample protocols, a "toolbox" and a "menu" of available resources for agencies that handle small, midsized, to large mass care events.
 - 3. Jim Buell is the Project Coordinator

VII. Open floor for questions or comments

- A. Forrest (Woody) Wood thanked the membership for voting for him in the past. He said that his recent job change made it necessary for him to resign from the board, he plans to continue to participate in NEMSMA as a committee member
- B. Troy Hagen discussed the "EMS Grant Survey" pilot. He needs at least 30 surveys complete to provide sufficient number to serve as a "focus group" to validate the survey items.