



## American College of Paramedic Executives (ACPE) Education Requirements

Candidates for officer certification are required to document a certain number of contact or classroom hours of “**Qualifying Education**” as noted in the table below unless the candidate holds a “**Concurrent Certification**” from a related credentialing organization. Qualifying education is required in addition to any formal education (degree) requirements noted in the *Paramedic Officer Initial Requirements Matrix*. Qualifying education is divided into the two categories of “**Accredited**” and “**Approved**” education.

Level	Required Accredited Education Hours	Required Approved Education Hours	Total Hours
Supervising (SPO)	20*	<del>60</del> 80	80
Managing (MPO)	20*	<del>80</del> 100	100
Executive (FACPE)	20*	<del>100</del> 120	120

**Accredited** education includes courses and conference sessions that have been submitted for review by the NEMSMA accreditation committee and have been determined to map to officer competencies contained in the *Seven Pillars of EMS Officer Competencies*. Accredited qualifying education bears this seal:



**Approved** education includes any management or leadership related education submitted by candidates that is reviewed and approved on a case by case basis by the ACPE. Approved education may be EMS specific or general in nature. A table of common programs that have been previously approved is noted at the end of this document.

Qualifying education of either type must have been obtained in the last 10 years. Candidates are responsible to provide appropriate documentation of course content, hours and completion as requested. Qualifying education used for one level of officer certification may be applied to additional levels of certification provided it has been obtained within the last 10 years.

**Clinical courses or CE**, as well as **College** coursework used to satisfy the formal education requirements, may generally NOT be used a qualifying education with the exception of EMS specific coursework at the bachelors or masters level. Candidates who are unsure as to how education may be applied are encouraged to submit it with their online application packet for review. Candidates will be contacted if coursework does not qualify or if additional information is required.

\*Accredited education waived and rolled into approved category until 2019



Concurrent Certifications	
AAMS Medical Transport Leadership Institute (MTLI)	
<ul style="list-style-type: none"> <li>• Certified Medical Transport Executive (CMTE)</li> </ul>	
Center for Public Safety Excellence (CPSE):	
<ul style="list-style-type: none"> <li>• Chief EMS Officer (CEMSO)</li> </ul>	

Pre-Approved Education*	
120+ Contact Hours	Less than 120 Contact Hours <i>(May be combined to reach 100+ hours)</i>
Fitch & Associates Ambulance Service Manager (ASM) Program	SafeTech EMS Leadership Academy (60 Contact Hours)
21st Century Leaders Personal and Professional Leadership Development Program	SafeTech EMS Supervisor Academy (60 Contact Hours)
IAED Communications Center Manager Program (CCM)	NAEMT <ul style="list-style-type: none"> <li>• Principles of Ethics and Personal Leadership (PEPL) (16 Hours)</li> <li>• Safety Course (16 Hours)</li> </ul>
National Fire Academy (NFA) <ul style="list-style-type: none"> <li>• Executive Fire Officer (EFO)</li> <li>• Managing Officer Program (MO)</li> </ul>	Emergency Medical Services Field Training and Evaluation Program (EMS-FTEP): <ul style="list-style-type: none"> <li>• Basic FTO Course (24 hours)</li> <li>• Developing and Managing an FTEP Program (16 hours)</li> </ul>
Six Sigma Black Belt (or higher) Certification	Lean “Fundamentals” (30 hours)
Society for Human Resources Management <ul style="list-style-type: none"> <li>• SHRM – Certified Professional</li> <li>• SHRM Senior Certified Professional</li> </ul>	Six Sigma: <ul style="list-style-type: none"> <li>• White Belt training (4 hours)</li> <li>• Yellow Belt (16 hours)</li> <li>• Green Belt Certification (80 Hours)</li> </ul>
International Association of Emergency Managers (IAEM): <ul style="list-style-type: none"> <li>• Certified Emergency Manager (CEM)</li> </ul>	National Fire Academy (NFA) <ul style="list-style-type: none"> <li>• 10-Day Courses (80 hours ea.)</li> <li>• 6-Day Courses (50 hours ea.)</li> </ul>
American College of Healthcare Executives (ACHE) <ul style="list-style-type: none"> <li>• Fellow (FACHE)</li> </ul>	Politis Emergency Services Education EMS/Fire Supervisors Bootcamp (16 hours)
Center for Homeland Defense and Security <ul style="list-style-type: none"> <li>• Executive Leaders Program (ELP)</li> </ul>	Federal Emergency Management Agency (FEMA): <ul style="list-style-type: none"> <li>• ICS 300 (16 hours)</li> <li>• ICS 400 (16 hours)</li> </ul>

\*Pre-approved education is not a complete list of education that may qualify as approved and may be modified by the ACPE over time.

College coursework, if approved, must be documented through submission of an official or unofficial transcript and will be credited as follows:

- 1 academic semester credit hour = 15 hours
- 1 academic quarter credit = 10 hours
- 1 academic trimester credit = 12 hours